



inCharacter School of Ministry

APPLICATION FOR ADMISSION

Applicants must read the inCharacter School of Ministry catalog prior to the completion of this information, understanding that they must meet the requirements as outlined therein. Please complete ENTIRE application in order to be sure it is processed.

inCharacter School of Ministry applicants are accepted when established admissions requirements are met. inCharacter School of Ministry provides equal educational opportunity and does not discriminate with respect to race, color, or national origin, in recruiting and accepting students.

MAIL ALL APPLICATION PAPERWORK TO: inCharacter School of Ministry Admissions; PO Box 8092; North Port, FL 34290.

PERSONAL INFORMATION

Name: _____ Date of Birth: ____/____/____
last first middle

Present Address: _____
street city state zip code

Home Phone: _____ Cell Phone: _____

Email Address: _____

Have you ever been convicted of a felony? ☐ yes ☐ no If 'yes', list convictions on a separate sheet and include with application.
Are you a US citizen? ☐ yes ☐ no If 'no', provide copy of paperwork proving your ability to attend iC in the US.

Marital status is: ☐ single ☐ married ☐ divorced
Do you have any children? ☐ yes ☐ no If 'yes', please explain in personal testimony.

FAMILY INFORMATION

Mother's/Guardian's Name: _____
last first middle

Present Address: _____
street city state zip code

Home Phone: _____ Cell Phone: _____

Occupation: _____ Have they accepted Christ? ☐ yes ☐ no

Father's/Guardian's Name: _____
last first middle

Present Address: _____
street city state zip code

Home Phone: _____ Cell Phone: _____

Occupation: _____ Have they accepted Christ? ☐ yes ☐ no

GENERAL INFORMATION

Have you applied to any other school of ministry/Bible college?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Have you ever attended any other school of ministry/Bible college?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Will you have your tuition by the required dates (see Financial Policies)?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Will you be bringing a vehicle with you to inCharacter?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Will you have health insurance while at inCharacter?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Do you have any outstanding debts, loans, payments that will affect your financial position while at inCharacter?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Are there any health issues that could affect your time at inCharacter?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Do you have any allergies?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If 'yes', please list: _____		
Do you/have you consumed alcoholic beverages?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If 'yes', please state date of last use: _____		
Do you/have you taken illegal drugs?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If 'yes', please state type & date of last use: _____		
Are you born again according to John 3?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If 'yes', please approximate state date of salvation: _____		
Have you been water baptized?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Are you baptized in the Holy Spirit (Acts 2:4 experience)?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If 'no', are you seeking?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Are your parents supportive of your decision to attend inCharacter?	<input type="checkbox"/> yes	<input type="checkbox"/> no <input type="checkbox"/> indifferent
Do you view "R" rated movies?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If 'yes', are you willing to stop during your time enrolled at inCharacter?	<input type="checkbox"/> yes	<input type="checkbox"/> no

EDUCATIONAL INFORMATION

Have you graduated high school?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If you did not graduate high school, have you received your GED?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Have you attended any college, university or ministry training program/school?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If 'yes', please list the school(s)/program(s): _____		

Have you been diagnosed with any learning disabilities?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If so, what? _____		

Please request all transcripts (high school and higher education) be sent to inCharacter School of Ministry; PO Box 8092; North Port, FL 34290.

REQUIRED ADDITIONAL INFORMATION

Please include the following with this Application for Admission:

- ◆ typed personal testimony (1 or 2 pages only) outlining your conversion and desire to attend inCharacter.
- ◆ a recent picture of yourself
- ◆ your \$50 processing fee (check made payable to: inCharacter)
- ◆ your completed Self-Evaluation form
- ◆ your completed background check release form [required for everyone]

Be sure your reference forms (all three) are distributed and references know to have them to the iC Admissions Office within 7 days. Application Deadline: July 15th [postmarked].

I have completed this application honestly and to the best of my ability. I understand that should I be accepted into **inCharacter** that a \$500 non-refundable Commitment Fee must be submitted within 14 days of notification of acceptance, reserving my space in the upcoming class.

✍ SIGNED: _____ DATE: _____
Application for Admission - page 2



PASTORAL REFERENCE FORM

The student named below is applying for admission into this school of ministry. inCharacter requires a high level of commitment, personal discipline and accountability. Please keep that in mind when completing this form. We will keep ALL REFERENCES CONFIDENTIAL from applicants. After completing this ENTIRE reference form:

♦ mail [preferred] or scan and email the form to the inCharacter Admissions Office (info@getincharacter.org).

♦ sign below, assuring that the only portion of this form that was completed prior to your completion was the APPLICANT INFORMATION section. **PLEASE DO NOT LET THE STUDENT VIEW THE COMPLETED FORM.**

Should you need further clarification or desire to speak to a member of the iC Administration, please feel free to contact the Admissions office at info@getincharacter.org.

APPLICANT INFORMATION (completed by student)

Name: _____ Date of Birth: _____

PASTORAL INFORMATION (completed by applicant's senior/lead pastor or youth pastor)

Your name: _____

Church name: _____

Church Address: _____
street city state/province zip code/postal code

Contact Info: _____
church phone pastor's phone pastor's email

Position: ☐ senior/lead pastor ☐ youth pastor ☐ other: _____

How long have you known the applicant? _____

How long have they attended your church? _____ Are they a member of this church? ☐ yes ☐ no

REFERENCE - part one (completed by applicant's senior/lead pastor or youth pastor)

Please rate the student in the following areas by placing a circle around the appropriate number: "1" being poor, "4" being average, and "7" being exceptional.

Physical Health	1	2	3	4	5	6	7
Emotional Stability	1	2	3	4	5	6	7
Commitment to Church/Ministry	1	2	3	4	5	6	7
WorkEthic	1	2	3	4	5	6	7
Teachability	1	2	3	4	5	6	7
Flexibility	1	2	3	4	5	6	7
Inter-personal Relationships	1	2	3	4	5	6	7
Willingness to Serve	1	2	3	4	5	6	7
Intelligence	1	2	3	4	5	6	7
Leadership Ability	1	2	3	4	5	6	7
Decision Making	1	2	3	4	5	6	7
Sense of Humor	1	2	3	4	5	6	7

REFERENCE - part two (completed by applicant's senior/lead pastor or youth pastor)

Please rate the student in the following areas by placing a circle around the most appropriate word/phrase.

Finances	responsible	irresponsible	no chance to observe
Submission to Authority	always submissive	generally submissive	rebellious
Home Life	stable	unstable	no chance to observe
Parents' Support of Decision to Attend a School of Ministry	supportive	not supportive	no chance to observe
Parents' Support of Your Church's Ministry	supportive	not supportive/have caused strife	

REFERENCE - part three (completed by applicant's senior/lead pastor or youth pastor)

Please answer the following questions by placing a circle around the appropriate answer. We ask that you answer these questions based on your current assessment of the applicant and not on the desired 'results'.

Do you feel that the applicant is ready for a program which requires self-discipline and accountability?	yes	no	not sure
Do you feel that the applicant is capable of making independent decisions?	yes	no	not sure
Do you feel that the applicant will be able to pay for their tuition? (approximately \$6,500)	yes	no	not sure
Do you feel that the applicant's family will be supportive of the applicant's desire to attend inCharacter ?	yes	no	not sure
Would you recommend the applicant for work with minors within our church's ministry?	yes	no	not sure
Do you know of any reason why the applicant could not be trusted with other people's property?	yes	no	not sure
Would you recommend the applicant for admission to inCharacter ?	yes	no	yes, with reservation

Thank you for your honest assessment of this applicant. We appreciate your time in assisting us with the admissions process. If you have additional comments regarding the applicant and their acceptance to **inCharacter**, please attach a separate sheet of paper with your comments/concerns.

*I have completed this reference form honestly and to the best of my ability. I understand that, should this applicant be accepted into **inCharacter**, they will be a part of a ministry that requires high levels of personal accountability and self-discipline.*

NAME (printed): _____

SIGNED: _____ DATE: _____

Please mail this form within 7 days of receipt to: **inCharacter Admissions; PO Box 8092; North Port, FL 34290**



PERSONAL REFERENCE FORM

The student named below is applying for admission into this school of ministry. **inCharacter** requires a high level of commitment, personal discipline and accountability. Please keep that in mind when completing this form. We will keep ALL REFERENCES CONFIDENTIAL from applicants. After completing this ENTIRE reference form:

- ♦ mail [preferred] or scan and email the form to the **inCharacter** Admissions Office (info@getincharacter.org).
- ♦ sign below, assuring that the only portion of this form that was completed prior to your completion was the

APPLICANT INFORMATION section. **PLEASE DO NOT LET THE STUDENT VIEW THE COMPLETED FORM.**

Should you need further clarification or desire to speak to a member of the iC Administration, please feel free to contact the Admissions office at info@getincharacter.org.

APPLICANT INFORMATION (completed by student)

Name: _____ Date of Birth: _____

last

first

middle

REFERENCE INFORMATION (completed by employer, counselor, teacher, etc.)

Your name: _____

Occupation: _____

Address: _____

street

city

state/province

zip code/postal code

Contact Info: _____

cell phone

email

Position: ☐ employer ☐ instructor ☐ counselor ☐ other: _____

How long have you known the applicant? _____

REFERENCE - part one (completed by employer, counselor, teacher, etc.)

Please rate the student in the following areas by placing a circle around the appropriate number: "1" being poor, "4" being average, and "7" being exceptional.

Physical Health	1	2	3	4	5	6	7
Emotional Stability	1	2	3	4	5	6	7
Commitment to Church/Ministry	1	2	3	4	5	6	7
WorkEthic	1	2	3	4	5	6	7
Teachability	1	2	3	4	5	6	7
Flexibility	1	2	3	4	5	6	7
Inter-personal Relationships	1	2	3	4	5	6	7
Willingness to Serve	1	2	3	4	5	6	7
Intelligence	1	2	3	4	5	6	7
Leadership Ability	1	2	3	4	5	6	7
Decision Making	1	2	3	4	5	6	7
Sense of Humor	1	2	3	4	5	6	7

REFERENCE - part two (completed by employer, counselor, teacher, etc.)

Please rate the student in the following areas by placing a circle around the most appropriate word/phrase.

Finances	responsible	irresponsible	no chance to observe
Response to Authority	always respectful	generally respectful	rebellious
Home Life	stable	unstable	no chance to observe
Academics	above average	average	below average
Outlook	generally positive	somewhat negative	frequently negative
Response to Correction	generally positive	somewhat negative	frequently negative
Eagerness to Learn	loves to learn	average interest	not motivated to learn

REFERENCE - part three (completed by employer, counselor, teacher, etc.)

Please answer the following questions by placing a circle around the appropriate answer. We ask that you answer these questions based on your current assessment of the applicant and not on the desired 'results'.

Do you feel that the applicant is ready for a program which requires self-discipline and accountability?	yes	no	not sure
Do you feel that the applicant is capable of making independent decisions?	yes	no	not sure
Do you feel that the applicant will be able to pay for their tuition? (approximately \$6,500)	yes	no	not sure
Do you feel that the applicant's family will be supportive of the applicant's desire to attend inCharacter ?	yes	no	not sure
Would you recommend the applicant for work with minors within our church's ministry?	yes	no	not sure
Do you know of any reason why the applicant could not be trusted with other people's property?	yes	no	not sure
Would you recommend the applicant for admission to inCharacter ?	yes	no	yes, with reservation

Thank you for your honest assessment of this applicant. We appreciate your time in assisting us with the admissions process. If you have additional comments regarding the applicant and their acceptance to **inCharacter**, please attach a separate sheet of paper with your comments/concerns.

*I have completed this reference form honestly and to the best of my ability. I understand that, should this applicant be accepted into **inCharacter**, they will be a part of a ministry that requires high levels of personal accountability and self-discipline.*

NAME (printed): _____

SIGNED: _____ DATE: _____

Please mail this form within 7 days of receipt to: **inCharacter Admissions; PO Box 8092; North Port, FL 34290**



This form is for the applicant to provide an honest self-evaluation. This information will be reviewed by the iC Admissions Office prior to the applicant's interviews. Each student will have an interview with a staff admissions team. Please complete this form and **return it with your application! And...don't forget to include your typed testimony and photo!**

Applicant: _____
last first middle

Applying for Fall of: _____ Current Date: _____
year

Please rate yourself in the following areas by placing a circle around the appropriate number: "1" being "not very much at all"; "4" being "so-so"; and "7" being "very/a lot!"

How healthy are you?	1	2	3	4	5	6	7
How creative do you consider yourself?	1	2	3	4	5	6	7
How committed are you?	1	2	3	4	5	6	7
How hard working are you?	1	2	3	4	5	6	7
Are you willing to learn new things?	1	2	3	4	5	6	7
Do you "go with the flow"?	1	2	3	4	5	6	7
How well do you get along with others?	1	2	3	4	5	6	7
Are you usually on time for events?	1	2	3	4	5	6	7
How well do you grasp new ideas/concepts?	1	2	3	4	5	6	7
Do you consider yourself a leader?	1	2	3	4	5	6	7
Do you think you make wise decisions?	1	2	3	4	5	6	7
Are you involved in your local church?	1	2	3	4	5	6	7
Are you willing to accept advice?	1	2	3	4	5	6	7
Are you willing to serve others without recognition?	1	2	3	4	5	6	7

Please rate yourself in the following areas by placing a circle around the most appropriate word/phrase.

Money....	responsible	irresponsible	no chance to test abilities
Response to Authority....	always respectful	generally respectful	sometimes rebellious
Family Opinion of iC....	supportive	undecided	not supportive
Academics/Grades....	above average	average	below average
Outlook on Life....	generally positive	somewhat negative	frequently negative
Response to Correction....	generally positive	somewhat negative	frequently negative
Handling Stress....	involve others	keep it to myself	emotional
Ministry Involvement....	involved regularly	involved periodically	not involved at all
Relationship With Pastors/Leaders....	very connected	somewhat connected	not connected at all



inCharacter School of Ministry

**PRE-ADMISSION BACKGROUND AND
REFERENCE INVESTIGATION
AUTHORIZATION**

As part of its due diligence procedures, inCharacter School of Ministry requires that a background investigation and a check of references be conducted. The objectives of the investigation are to verify information provided during the application process, investigate references and identify any factors that might be inconsistent with (church) employment requirements.

By my signature below, I, _____,
give permission and authority to conduct a due diligence investigation and reference check into my past and current activities. I hereby acknowledge that I understand this document and consent to an investigation that may include, but is not limited to, information as to my personal character, general reputation, verification of previous employment and employment references, verification of education, credit history, motor vehicle driving record, social security wage information, criminal records and other information contained in public records.

I authorize and request any former employers, schools, police departments, states, cities and counties or any other person to furnish inCharacter School of Ministry designees information concerning:

My Work Habits	Character	Criminal Record	Social Security Information
Reason for Termination	Reputation	Driving Record	Credit History
Work History	Education History		

And all other relevant information requested by inCharacter School of Ministry.

I hereby release all persons, companies, corporations, schools, or individuals from all liability and responsibility that may result from providing inCharacter School of Ministry with such information as requested.

If I am not accepted for admission due to information contained in the background screen report, I will be notified in writing and a copy of the said report will be supplied to me with a written summary of my rights under the Fair Credit Reporting Act of 1970 as amended in 1996.

Applicant's Name: _____

Social Security Number: _____

Current Street Address: _____

City: _____ State: _____ Zip Code: _____

Driver's License Number and State: _____

Date of Birth: _____

Signature: _____ Date: _____

SIGNED FORM TO BE SUBMITTED WITH APPLICATION FOR ADMISSION.



inCharacter School of Ministry

FINANCIAL POLICIES 2019-2020

Application Fee

\$50: this fee is non-transferrable and non-refundable, and does not count toward tuition.

Tuition *

All tuition payments are non-transferrable and non-refundable

Option 1: EARLY PAY

\$6,000

\$500 fee due within two (2) weeks of acceptance to inCharacter School of Ministry

\$500 fee postmarked on or before July 15

\$500 fee postmarked on or before August 15

\$4,500 due by Registration Day

Option 2: PAYMENT PLAN

\$6,500

\$500 fee due within two (2) weeks of acceptance to inCharacter School of Ministry

\$500 fee postmarked on or before July 15

\$500 fee postmarked on or before August 15

\$2,500 fee due by Registration Day

\$2,500/5 months = \$500 monthly payments postmarked on or before the 15th of the month (October 15th - February 15th)**

* IMPORTANT NOTE: Tuition cost DOES NOT include the fees listed below. All tuition and fees are non-refundable.

Payment Information

Monthly payments may be set up on automatic draft to avoid potential late fees. A 3.5% charge is added to all tuition payments placed on a credit card. Any student whose payment is returned for insufficient funds will be responsible for the payment of all bank fees incurred by inCharacter (in addition to any potential late fees).

Late Fees

Any payment not received or postmarked by the required dates stated on the above schedule will incur a \$50 late fee that will be added to the student's account. After 60 days of non-payment, the student may be withdrawn from enrollment in iC.

Students must have a zero (\$0) balance by April 15 to fully participate in the graduation ceremony. Any student who is dismissed due to an outstanding balance will receive credit for only the courses completed in full.

LATE FEE NOTICE: All payments are to be postmarked on or before the 15th of the month. Phone in credit payments must be done by 2:00pm eastern on the 15th of the month. Any late payments will automatically incur a \$50 late fee (added to the student's account) that must be paid at least two weeks prior to graduation.

Student Life Activity Fee

\$200 due by Registration Day

Over the course of the school year, students are involved in multiple student life activities including small groups, social events, renewals and celebrations of special events.

Degree Fee

Degree recipients will owe **\$300** degree fee postmarked on or before March 15th* (this fee is for those students receiving their Associates or Bachelors degree at graduation).

Textbooks

iC will be providing students with a schedule of courses. Textbooks will range from \$150-300 per year (approximately).

Accepted students will receive a required textbook list prior to August 1st. It will be the responsibility of the student to purchase those required textbooks and then to **bring the required textbooks with them** on Registration Day and show them to the Admissions Administrator. Unless it is backordered, do not ship to the campus. Pre-arrival reading assignments may be given via the private Facebook group for inCharacter students.

Additional Fees

Enrolled students will receive notification of how to order team ministry outfits and shoes. This is an expense in addition to tuition that ALL students are required to purchase.

direction

Thank you for your interest in *inCharacter School of Ministry*. We are honored that you would consider us for your future. As you seek direction from the Lord for your life, please know that we are joining with you in prayer.

inCharacter School of Ministry is a creative leadership training institute, called to equip fully devoted disciples of Christ who desire to love and serve God and impact their culture. Students are grounded in the Word of God, immersed in a spirit-filled environment, and encouraged to discover their creative potential for use in ministry.

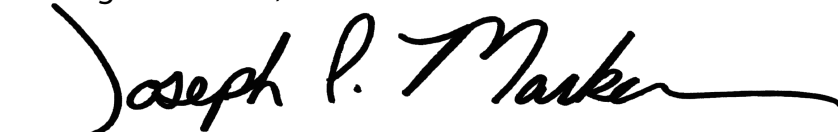
inCharacter students should possess a commitment to excellence in every area of life, acquiring a level of maturity that enables God to entrust them with the calling to which He has appointed them. iC is an opportunity for focused young men and women to prepare in a structured setting that places an emphasis on the individual's growth and development. Students are not seen as a number, but as members of a spiritual family.

An important *inCharacter School of Ministry* characteristic is our emphasis on each student's spiritual accountability. iC students are encouraged to establish accountability relationships with leadership, in order to strengthen the maintenance of their daily quiet time with God and a disciplined lifestyle. The vision of *inCharacter* includes raising up fully devoted disciples who glorify God in their private and public lives. Therefore, in the training of an iC student, the daily spiritual walk is just as important as the academic experience.

The goal for each of our graduates is that they have experienced a balanced curriculum of doctrinal topics, Christian formation classes and hands-on ministry opportunities. At *inCharacter*, we believe that you learn the Word of God in traditional educational environments, but you learn ministry through involvement and immersion in ministry with seasoned leaders.

We look forward to hearing from you soon. If you have any questions, please feel free to email us at info@getincharacter.org. Should you have any immediate application questions, you can contact me directly at 251.404.3110. Thanks again for considering a unique and memorable journey at *inCharacter*.

Living the Dream;



Joseph (JP) Marker - Student Life Director

inCharacter School of Ministry is located in Punta Gorda/North Port, Florida

